

One Act Festival 2019  
“Little Acts”  
**CONTESTANT INFORMATION PACK**

For all inquiries [festival@limelight.org.nz](mailto:festival@limelight.org.nz)

or phone: [02825542458](tel:02825542458)

Limelight Theatre is proud to host the Wairarapa One Act Festival “Little Acts”, this is an ideal chance to practise your craft in a supportive atmosphere, with a positive environment for young and new theatre crafters to develop. A chance for mixing with adults and young people, a chance to learn off each other and work together.

Productions that incorporate music and dance are eligible. As are first time directors, school groups and unpublished works. Projects from drama class projects can be entered and make great theatre.

Remember to streamline your set and props as your group will be responsible for setting and striking your show within the 60minute allocated time. Re-check your lighting plot and keep it simple – too complicated and it causes more tension for teams.

Ensure entry forms and all supporting materials have been received as early as possible to give the festival team time to organise the event.

Keep on task and remember the director sets the tone, so keep it positive!

May the 4<sup>th</sup> be with you,

David Johnson, Festival Coordinator

## **THE VENUE: CARTERTON EVENTS CENTRE, Holloway St, Carterton**

Carterton Events Centre is a non-smoking and drug free venue. There will be no liquor licence. No person may participate under the influence of alcohol or any recreational drug.

For further information on the venue please check out their website <http://cartertonec.co.nz>

### **Parking and entering the building**

Parking is at the rear of the Carterton Events Centre, the entrance is off SH2 between Carters Building Supplies and the Clock Tower. You may park in the Carters carpark alongside the Carters building after 12.30pm when they have closed for the day.

The Events Centre is the large building just past Haumanu House and its mural fence, there is a lime green building with a ramp going up to double doors – go to the next ramp along. Press the button inside the rear entrance on the right hand side wall to alert the staff to open the door. This rear entrance is for cast and crew only.

Supporters can park in Holloway Street or in the two car parks close by. One is beside Carterton School and the other off Nelson Crescent, diagonally opposite the Carterton Events Centre main entrance.

### **Auditorium Layout**

The useable stage area is 12m wide and 10m deep.

There are black drapes which close across the proscenium opening.

Tabs are located Stage Left and Stage Right.

There are two dressing rooms.

### **Loading Dock entry**

There is a loading dock available for bringing in larger props. We require advance notice so we can organise the use of this.

### **Storage**

There is limited storage off stage for props and set items.

### **Other facilities**

Toilets and shower on site.

Non smoking venue.

All facilities must be kept clean and tidy.

### **Food**

There are local eateries all within easy walking distance from the Carterton Events Centre, including the local New World Supermarket. Each group is responsible for their own meals. However, Limelight Theatre will provide tea/coffee and fruit as refreshments.

A kitchen is on site for making tea/coffee, getting a cold drink of water or use of the fridge, plates, cutlery and cups. Please remember to keep the kitchen clean and tidy after you have finished and place plates etc on the bench pre rinsed, the Limelight Theatre team will put them through the dishwasher. Limelight Theatre will provide tea, coffee, as well as some fruit for snacks. During the interval there will be cash mocktail bar, for the audience and yourselves to purchase.

## Other Bits

### Useful Contacts for Rights, Royalties and Script Information

#### **Playmarket**

PO Box 9767, Te Aro  
Wellington 6049  
Telephone: (04) 382-8462  
Email: [info@playmarket.org.nz](mailto:info@playmarket.org.nz)

#### **Play Bureau (NZ) Ltd**

PO Box 9013  
Dunedin  
Telephone: 03 455 9959  
Email: [info@playbureau.com](mailto:info@playbureau.com)  
Or: speak to: Helen Horsnall

#### **APRA AMCOS**

PO Box 6315  
Wellesley Street  
Auckland 1141  
Telephone: 0800 69 2772  
Email: [efleetwood@apra.co.nz](mailto:efleetwood@apra.co.nz) theatrical licensing (Emma Fleetwood)  
Telephone: 09 623 4724  
0800 69 2772 ext 724

### Payments to Participants

Actors cannot receive remuneration, whether direct or indirect, for performing in any competitive Wairarapa One Act Festival presentation. Directors may be paid, but if paid cannot appear in that presentation.

### Censorship

There is no censorship within the Festival. However, it is advised that if a presentation has scenes or language that may cause offence then this must be clearly stated on the application form so that a warning may be given by the Festival Committee in the programme.

### Strobe Lighting

It is advised that if a presentation has strobe lighting that may cause seizures then this must be clearly stated on the application form so that a warning may be given by the Festival Committee in the programme.

**We look forward to receiving your entry!**