

Wairarapa One Act Play Festival 2019
“Little Acts”
Saturday 4th May 2019

Thank you for your interest in entering this years “Little Acts” we look forward to meeting you and seeing your entries. Please use this as an opportunity to learn through performance, to observe the works of others and create new links and friendships with the other contestants. Remember to have a positive experience and to help others have a positive experience.

Kind regards,

Festival Director: David Johnson

Email: festival@limelight.org.nz Phone: 02825542458

Limelight Theatre Company, P O Box 148, Carterton, 5743, Wairarapa

All plays to be performed at the Carterton Events Centre, Holloway St, Carterton, Wairarapa.

Registration forms must be returned by 5pm on 13th April 2019

Registration fee - \$50 per play

Payment must be submitted with registration forms.

Registration form

Group details

Group Name:

Address:

Phone:

Email Address:

Please tick if you **do not** wish to be added to our mailing list []

Short history of the group:

ENTRY FEE AND PAYMENTS

ENTRY FEE IS **\$50** PER PLAY ENTERED, THERE IS NO RESTRICTIONS ON THE NUMBER OF ENTRIES PER GROUP

- Cheques made payable to Limelight Theatre Company.
- **Bank deposit account Limelight Theatre Co 03-0609-0096209-00** Please include your Group Name in the reference and 1Act in code sections.
- ***Please note this is a non-refundable fee and must be paid by 13th April 2019.***

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Furniture, Props and Special Requirements

- Access to back of stage area is via a loading dock, at truck height, with easy access directly onto the stage. Please advise if you require the use of the loading dock.
- The theatre has lights and sound facilities of a professional standard, good size and well-appointed dressing rooms, and a large foyer and a kitchen with coffee and food preparation facilities. All facilities are air-conditioned.
- Any stage props and sets will be the Groups responsibility to provide.

Lighting requirements:

Please provide lighting plot details with the entry form on a separate sheet and provide as much information as possible. We will endeavour to achieve the effects requested, we will provide basic white light. Please contact our Festival Director for further details on lighting available at the venue.

Sound requirements:

Please bring all special sound effects and/or music on a USB flash drive in mp3 format.

Seating

There is seating for the theatre is 90, including paying audience members and other contestants.

Signed

On behalf of

Name (printed)

We wish all our competitors a wonderful time at the Festival and in our creative town of Carterton.
A provisional programme will be emailed once registrations have closed please check the details of this and return quickly.

Office use only:

Date entry received [] *Registration payment received* []
Date confirmation sent [] *Performance Rights approval* []
Copyright changes approval []
Receipt date of: Scripts x 2. [] **Plots:** *Lighting* [] *Sound* []

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CONDITIONS OF ENTRY

1. All directors, actors and crew must be of amateur status, i.e. their role in theatre, film or television is not their major source of income.
2. We accept all genres, published or not.
3. Groups are responsible for **obtaining all Performing Rights** and **making all Royalty payments** in connection with their presentation. Performing rights and music licenses must be obtained before rehearsals begin and royalties must be paid prior to the festival performance. Please send proof of these payments with your entry form.
4. Where cut or adapted versions of plays are presented, written permission from the Playwright or the Playwright's Agent for such a presentation, must accompany the Entry Form and a copy of all the cuts and/or adaptations in full, must be forwarded to the Festival Director. For plays obtained via the internet, copies of the web page authorising performances and/or cuts and adaptations must be included with the Festival Entry Form.
5. An Entry fee of **\$50 per entry**, must be received with the entry form and/or prior to the final date of acceptance 13 April 2019.
6. In the instance that we receive too many entries to fit within the duration of the festival the decision on who performs rests with the Festival Committee.
7. In the instance that the same play is entered by a second group the Festival Committee may request a second choice from the group..
8. **Plays require a minimum of two performers with dialogue. Monologues will not be considered.**
9. Groups will be allocated a maximum of 60 minutes per play which includes to set and to strike the stage.
10. Groups are responsible for setting and striking their stage.
11. Two scripts are to be sent with each entry form - required by 13th April 2019.
12. The Festival Committee reserves the right to allot dates & times as demanded by the needs of the programme & other competitors. Short notice alterations to programme may need to be made if Groups are late/do not appear.
13. Groups may provide their own Stage Manager who will work in conjunction with the Festival Stage Manager. The Festival Stage Manager will be available for help and advice whenever necessary.
14. In house audio equipment is available and will be operated by the Festival Sound and Lighting Technicians in order to minimise any technical issues.
15. If your play requires the use of a prop gun or sword of any description (including imitation), the name of the person responsible must be given at time of entry. No live or blank ammunition is permitted.
16. There will only be technical rehearsals for sound & lighting, there will be no on-stage rehearsals. Times for technical rehearsals will be strictly adhered to. Please be prompt, at least 10 minutes prior.
17. Limelight Theatre Company cannot accept responsibility for any loss or damage to participants or their property during the Festival.

For enquiries please contact the Festival Coordinator, David Johnson on 022659 0210

Applicant Checklist

Teams must advise the Festival Director of the following information:

Stage, lighting and sound plans

Technical support required for their rehearsal and performance

Information provided will be used for the programme and will include, please check all details are correct:

Name of play/presentation

Name of Playwright

Name of Director

Brief outline of play/presentation

Cast and crew list

Payment of registration fee

2 copies of the play script

All Licences – for rights, royalties and music

Copies of all alterations/deletions and approvals for alteration from playwright or their licensing agent